

Guidelines for Compiling the List of Publications

The guidelines for compiling the list of publications are as below.

To be typed at the top of the first page:

- ☐ Date of preparation
- ☐ Name, title, affiliation
- ☐ Open Researcher and Contributor ID (ORCID ID) (*only if the applicant has obtained the ID.)

The following items should be listed in the order below:

- (I) Published Papers [(I-1)First author papers or equivalent、 (I-2)Other ones]
- (II) Presentations at International Conferences
- (III) Theses (Ph.D. and M.S.)
- (IV) Books
- (V) Achievements in competitive research funds
- (VI) Awards received
- (VII) Patents
- (VIII) Miscellaneous

Applicants are to complete (I) to (IV). If there is no publication to enter, please write “None.” (V) to (VIII) are left to the applicant's discretion.

General remarks:

- ☐ Use word processor software
- ☐ Type your name in the upper right corner of each page
- ☐ Type the page number at the bottom, in the middle of the line
- ☐ Print on one side of A4 paper or 8.5 x 11 paper

(I) Published Papers

- ☐ Only papers published in refereed journals should be listed
- ☐ Papers accepted for publication may be included
- ☐ Papers should be numbered in chronological order (from newest to oldest)

- First author papers or equivalent should be listed as the (I-1) list, and other papers should be listed in the (I-2) list. Each list should be written separately.
- Each paper should be typed in the order of: authors, *title* (italics are preferred), title of journal
- All co-authors should be listed
- Underline the applicant's name
- The author's name should be written as, for example, Taro Yamada, Hanako Suzuki. In certain instances, T. Yamada, H. Suzuki is acceptable.
- The formal title of the journal is required. Volume number, publication year, and the paper ID (or citation pages) should follow the journal title. If there is Digital Object Identifier (DOI) in the paper, it should be written wherever possible.
- For articles written in Japanese, information on the journal should be written in Japanese
- For articles written in a language other than English or Japanese, the information should be written in the original language and an English translation provided afterward.

When the article is published in a journal in which an English translation is available (e.g., JETP), information on the original journal along with the English-language title translation should be provided.

(II) Presentations at International Conferences

- Only papers presented at international conferences by the applicant, such as IAEA, EPS, APS, and others, can be listed. The title of the conference, the place where it was held, and the dates it was held should be provided. If the proceedings were published, the number, volume, year, and pages should be written.
- The format for listing presentation titles should follow that of (I). The formal title of the conference is required.
- In principle, presentations should be listed in chronological order. However, they may be listed on a conference-to-conference basis.
- When the applicant attended a conference, write the following: present • oral presentation, present • poster presentation, or present • chair. If the applicant did not attend, nothing should be written.
- A presentation at US-Japan workshops and other workshops should not be included. When the applicant wants to list a presentation, it should be included in (VIII).

(III) Theses

○Doctoral Dissertation: title, date received, name of university should be written.

○Master's Thesis: title, date received, name of university

(IV) Books

○Name of author, title of book, publisher, date of publication should be written.

(V) Achievements in competitive research funds

○Grants-in-Aid for Scientific Research(KAKENHI), commissioned research funds, joint research funds, scholarship donations, and research grants, etc. may be listed.

○Name, research period (fiscal year), research project name or theme, total amount, and role (principal investigator or associate investigator) of the research fund should be written.

(VI) Awards received

○Awards in regard to academic results should be listed.

○Name, year, month, award and awarding organization should be written.

(VII) Patents

○Name, number, inventors, and date of registration or application should be written.

(VIII) Miscellaneous

○Printed texts that the applicant considers important may be listed, such as reviews, lecture notes, etc. except in (I) list.

○The format should follow that of (I).